



## Qualification and Registration Mechanism for Coaches and Referees

Hong Kong China Wrestling Association Limited

### 1. Purpose

The purpose of this mechanism is to establish clear guidelines for the qualification and registration of coaches and referees within the Hong Kong China Wrestling Association Limited (HKCWA Ltd.). This ensures that all coaches and referees meet the necessary standards to effectively contribute to the development of the sport.

### 2. Scope

This mechanism applies to all coaches and referees wishing to register with HKCWA Ltd., outlining the requirements and processes for qualification, registration, and ongoing development.

### 3. Registration Requirements for Coaches

#### 3.1 Eligibility Criteria

- **Age:** Coaches must be at least **18 years old**.
- **Experience:** Prior experience in wrestling as an athlete or coach is compulsory.
- **Knowledge:** Coaches must demonstrate a comprehensive understanding of wrestling techniques, training methodologies, and rules.

#### 3.2 Qualification Requirements

##### 1. Coaching Certification:

- Obtain a coaching certification recognised by United World Wrestling (UWW) or HKCWA Ltd. Completion of the following is preferred but not limited: Proficiency in technical skills, coaching ethics, athlete management, and sports science.

##### 2. Continuing Education:

- Commit to ongoing education by participating in workshops, seminars, and refresher courses organized by HKCWA Ltd. or UWW.

#### 3.3 Registration Process

1. **Application Form:** Complete the official coach registration form available on the HKCWA Ltd. website.
2. **Documentation:** Submit the following documents:
  - A copy of a valid identification document (e.g., Hong Kong ID card or passport).
  - Proof of coaching certification.
  - A current resume detailing coaching experience and qualifications.
3. **Payment of Fees:** Pay the required registration fee as stipulated by HKCWA Ltd.

4. **Review and Approval:** The Head Coach will review and approve applications.

#### 4. Registration Requirements for Referees

##### 4.1 Eligibility Criteria

- **Age:** Referees must be at least **18 years old**.
- **Wrestling Background:** Prior experience as a wrestler or a background in officiating is preferred but not mandatory.
- **Knowledge of Rules:** Referees must demonstrate a thorough understanding of UWW rules and regulations.

##### 4.2 Qualification Requirements

1. **Officiating Certification:**

- Complete a UWW course or HKCWA Certification program, which includes comprehensive training on rules, signals, and match management.

2. **Practical Experience:**

- Serve as an assistant referee during training events to gain experience.

##### 4.3 Registration Process

1. **Application:** email [info@hkcwa.org](mailto:info@hkcwa.org).
2. **Documentation:** Submit the following documents:
  - A copy of a valid identification document (e.g., Hong Kong ID card or passport).
  - Proof of referee certification, experience and qualifications.
3. **Payment of Fees:** Pay the required registration fee as stipulated by HKCWA Ltd.
4. **Review and Approval:** Application will be approved by head coach and referee..

#### 5. Annual Renewal of Registration

- Both coaches and referees must renew their registration annually to maintain active status with HKCWA Ltd..
  - Evidence of ongoing professional development, such as attendance at coaching or officiating clinics.

#### 6. Code of Conduct Acknowledgment

All registered coaches and referees must acknowledge receipt and understanding of the HKCWA Ltd. Code of Conduct during the registration process. This acknowledgment will ensure compliance with ethical standards within the sport.

#### 7. Compliance and Disciplinary Actions

- Failure to comply with registration requirements or violations of the Code of Conduct may result in suspension or termination of registration.
- Disciplinary actions will be reviewed by the registration committee in accordance with HKCWA Ltd. policies.

## **8. Communication of Registration Information**

HKCWA Ltd. will communicate any changes in registration procedures, fees, or requirements through official announcements on its website and through direct communication to registered members.

## **9. Review and Amendments**

This Qualification and Registration Mechanism will be reviewed annually to ensure compliance with UWW standards and to incorporate any necessary updates. Amendments may be made as needed, with input from stakeholders, including coaches and referees.

Revised: April 2024

The of document